

ACTN! KINGDOM Program Agreement

This Agreement is made today between **Kingdom Action**, established in 2024, and the individual named at the end of this document (the “Client”). Kingdom Action provides publishing services, group coaching, and programs designed to help busy professionals, speakers, thought leaders, and entrepreneurs leave a lasting impression on their audiences after events, meetings, or workshops—while setting the stage for future opportunities and profitability.

Program Details

The Program includes the following options based on the selected package:

A. Courses and Publishing Services:

- Access to structured courses that guide you step-by-step through the book creation and publishing process.
- Detailed instructions on formatting, editing, and preparing your manuscript for submission to Amazon KDP (Kindle Direct Publishing).
- Guidance on using Amazon KDP to upload and publish your book. Please note that **Kingdom Action does not upload your book to Amazon KDP on your behalf.**
- Assistance in understanding how to select a free ISBN through Amazon KDP. Kingdom Action does **not provide ISBNs.**

B. Group Coaching:

- Participation in live virtual group coaching sessions designed to provide personalized guidance and address questions from participants.
- Sessions may include discussions about publishing strategies, marketing techniques, and audience engagement.
- Group coaching sessions are conducted on a scheduled basis and are subject to availability.

C. Finished Product Timeline:

- Clients will receive their completed book within **14 days** of submitting the final approved manuscript and completing all necessary steps.

D. Additional Resources:

- Templates, guides, and tools to support the publishing process.

Scheduling

Courses and Publishing Services:

- Courses are self-paced to accommodate clients' schedules. Timely submission of materials is required to meet deadlines for the 14-day turnaround for the finished product.

Group Coaching Sessions:

- Sessions are scheduled in advance, and participants will be notified of dates and times.
- Attendance is encouraged to maximize the value of the program.

Rescheduling or Cancellation:

- If you need to cancel or reschedule a coaching session, please provide at least **24 hours notice**. Missed sessions without notice cannot be rescheduled.

Payments and Refunds

Program Fees:

- A one-time registration/consultation fee of **\$100** per individual is required at the time of enrollment.
- Program fees can be paid as a lump sum or in monthly installments due at the start of the program. Payments can be made via credit card, Cash App (\$AMBERSLEYDAYE), or Zelle (202-281-5794).

Discounts:

- Clients who pay the full program cost upfront will receive a **\$100 discount**.

Refund Policy:

- In the event of withdrawal or cancellation by the Client, the Client will be responsible for the **pro rata share** of services already delivered, as well as a **\$50 cancellation fee**.
- Kingdom Action reserves the right to cancel the program if it is deemed no longer beneficial for the client. In such cases, the Client will only be responsible for the pro rata share of services provided.

Disclaimers

Kingdom Action provides courses, group coaching, and publishing services to empower clients in successfully creating and publishing their books.

- **Not a Ghostwriting Service:** Kingdom Action does **not** provide ghostwriting services. While we assist with tools, strategies, and guidance to help you organize, edit, and publish your book, the work and content remain your own.
- **ISBNs:** Kingdom Action does not provide ISBNs. However, we guide clients on obtaining a free ISBN directly through Amazon KDP.
- **No One-on-One Coaching:** Coaching is provided in a group setting and does not include personalized one-on-one sessions unless explicitly stated in the program description.

Kingdom Action does not guarantee specific outcomes, such as book sales or profitability, as these depend on factors outside of our control, including the Client's effort and marketing strategies.

Personal Responsibility and Release of Claims

The Client acknowledges and accepts full responsibility for their actions, decisions, and well-being during and after participation in Kingdom Action's programs.

The Client expressly releases Kingdom Action and its representatives from any liability, damages, or claims related to participation in the program, except in cases of gross negligence by Kingdom Action.

Confidentiality

Kingdom Action values your privacy. All personal information shared with us will remain confidential and will not be disclosed to third parties unless required by law.

Arbitration, Choice of Law, and Limited Remedies

In the event of a dispute, the parties agree to resolve it through **binding arbitration** under the rules of the American Arbitration Association.

- Arbitration will be conducted by a single arbitrator, and any judgment rendered may be entered into a court of jurisdiction.
- The sole remedy available to the Client in the event of a favorable judgment is a **refund of program fees**. No additional damages will be awarded.

This agreement is governed by the laws of the **State of Maryland**. If any provision of this agreement is deemed unenforceable, the remaining provisions will remain in effect.

Acceptance of Terms

By signing below, the Client acknowledges:

1. They have received and reviewed this agreement.
2. They have had an opportunity to discuss its terms with Kingdom Action and seek legal advice if desired.
3. They understand and agree to abide by these terms.

Client Name: _____

Client Signature: _____

Date: _____



Address

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